

**BSA Troop 777**  
**Committee Meeting Agenda**  
**January 12th, 2004**

1.) Call to Order: 7:00 PM

2.) Approval of the previous meetings minutes: Bill Arnold, Acting Secretary

4.) Chairman's comments

- New meeting time (7 PM)
- Diaper Drive (12/13)
- Boys life was ordered 12/9 for the 5 scouts that requested same

5.) Old Business:

A.) Forms (see handouts)

- Approved Forms List
- Scout Prospect Form (important misc. info. for prospects)
- Donation form
- Policy clarification:

10.) If a Scout is transferring to another Troop, the Treasurer shall facilitate the delivery of funds to that Troop's Treasurer within 30 days of notification of the Scout's transfer. When a boy quits Scouting, any funds that may remain in his account shall be transferred to the general fund, or as designated by the Scout. The ability to designate how any such balance may be directed shall be limited to the following: another Scout (or group of Scouts) within the Troop, the acquisition of Troop Equipment, the retirement of Troop debt or to any approved Troop memorial or scholarship fund(s).

6.) New Business:

A.)

7.) Subcommittee Reports

A.) Treasurers Report - Eric Thomsen

- Year end report (close out '03 books)
- Finalize '04 budget

B.) Fundraising Chair Report - Dawn Daniel/Debbie Faulkenbery

- Fundraising plan (1st Quarter '04 review and update)

C.) Advancement Chair Report - Rich Rubendall

D.) Membership/Registration Chair Report - Bill Morse

E.) Activities Chair - Chris Levrenz

F.) Publicity/Newsletter Chair Report - Terri Morse

G.) Quartermaster Advisor Report - Keith Rollinson

- Updated equipment list requirements
- Status of Troop Flag

H.) Eagle Advisor Report - Keith Rollinson

I.) Webmaster Advisor Report - ???/None

J.) SPL Report - Billy Arnold

K.) Scoutmasters Report - Todd Clodfelter

8.) Other/Misc.

A.) Next Committee meeting: 2/9/04

Minutes of the 12/8/03 meeting of the Parent Committee Meeting  
Troop 777 - Boy Scouts of America  
Pantano Baptist Church

The meeting was called to order at 7:10 PM by the Chairman

Those in attendance were: Bill Arnold, Rich Rubendall, Bill Morse, Rick Shultz, Roxie Shultz, Debbie Faulkenberries, Dawn Daniel and Eric Thomsen.

The Chairman reported on the Diaper Drive, the updated Troop Roster and congratulated everyone on a job well done (we are 'up and running'). Only regular Troop Committee Meetings from here on out....

The minutes of the previous meeting were approved.

The draft Policy's were presented by the Shultz's with a modification to Finances policy #11. Members of the committee amended the report to include a variety of changes all of which were accepted by the body without objection. A motion was made and seconded to accept the policies (as amended) and to post them on the Troop's web site. The motion passed unanimously.

The Chairman noted that the Forms noted under item 5 (B) of the agenda would be differed to the January agenda.

The Committee discussed how to deal with those Scouts who haven't funded their "\$19.50" to the Troop budget by the end of this year. The Committee debated and then approved the following by consensus: Any Scout who has a balance owed on their \$19.50 Troop obligation will be required to fund the outstanding balance in 2004.

The Committee discussed the status of the Troop Budget in relation to it's ability to 'prepay' the candy bar debt to the Venture Crew. The Committee debated and then approved the following by consensus: It being decided that there are ample financial resources in the Troop Budget to prepay the outstanding Venture Crew debt the Treasurer was directed to do so. The Committee acknowledged that the remaining candy bar inventory would now be sold on a 50/50 basis (50% of the proceeds payable to the Troop and 50% to the Scouts accounts).

The Committee then directed the Treasurer to repay the Venture Crew for the Geronimo Deposit of \$200. The deposit with the Grand Canyon Council will now be an asset of the Troop.

The Committee then authorized the Quartermaster Advisor to acquire a Troop Flag.

The Treasurer's reports were reviewed (see attached). Comments and suggestions were made (additional fundraisers/income sources). The Treasurer was asked to transmit the monthly reports to the Secretary so that they could be archived with the minutes.

The Fundraising Chairs made their report (see attached) regarding the Craft fair on 12/6. Additionally, the FC's noted that there was a date change on the Spring Craft fair (moved to 3/6/04). Discussion was had regarding the Unique Boutique as a possible fundraising source (hot-dog sales, etc.). The Chairman noted that he would determine our ability to do so. He then vomited at the thought of seeing 1000's of hot-dogs being consumed at once.

The Scoutmaster reported on the upcoming 'lock in' on New Years Eve, the Diaper Drive and the Craft Fair.

Next meeting: 1/12/04.

The Committee adjourned at 8:35 PM.  
Respectfully submitted by William Arnold as acting Secretary.

# Troop



## Approved Forms List

Troop Policy's  
Troop Job Descriptions  
T777 Vehicle Registration  
T777 Trip Activity Form  
T777 Tour Permit Questionnaire  
T777 Scoutmaster Discipline form  
T777 Patrol Campout Roster  
T777 Outdoor Rules and Permission  
T777 Our Expectations (of Scouts)  
T777 Our Expectations (of Parents)  
T777 Misc. Info for new Scout Prospect's  
T777 Membership Contract  
T777 Informed Consent and Permission  
T777 Guidebook  
T777 Forms Checklist (Scouts)  
T777 Forms Checklist (Adult)  
Scoutmaster Corps Job Description  
Adult Resource Survey  
Scout Interest Survey

# Troop

## Miscellaneous (but important!) info for prospective new Scout members.....

- All of the forms in the Troop 777 Guidebook, as well as the Boy Scouts of America application for membership AND the medical forms attached thereto, must be completed, signed, turned in AND dues paid before your Scout can attend any outdoor activity.
- The Troop plans its outings, monthly theme and merit badge classes each August/September for the upcoming year. See the full calendar on our website [www.bsa777.org](http://www.bsa777.org). Generally speaking, we plan one outing per month, four or five 'big' outings per year, at least one week long summer camp and several 'service projects' to help our sponsor and the community.
- Our regular troop meeting is each Monday night from 6:30 - 8:30 PM.
- Uniform inspections are held each week.
- Troop Committee meetings (Adults / Troop administration) are held on the second Monday of the month. These meetings are held in one of the small side rooms simultaneously with the regular Troop meeting. The Troop Committee supports the Scoutmaster, the annual calendar (Troop Annual Plan - the 'TAP') and the Scouts.
- Greenbar (Scout leadership) meetings are held on the third Monday of the month at 6:30 PM. Greenbar consists of the Scouts who have been elected by their fellow Scouts to serve as Troop Leadership for a six month term (September to April / April to September).
- Scoutmaster meetings (Adults / Scout administration) are usually held on the third Thursday of each month at 7:00 PM (check in with the Scoutmaster before showing up as this meeting is NOT cast in concrete at this time). Scoutmaster meetings are comprised of the Scoutmaster, Assistant Scoutmaster(s) and other Scoutmaster appointed adults.
- ALL meetings are open to the parents / guardians of any member Scout, or prospective member Scout. Please attend any meeting you wish.
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# Troop

## Donation Form

Donor's name: \_\_\_\_\_

Donor's address: \_\_\_\_\_

Donor's City, State and Zip: \_\_\_\_\_

Donor's phone number(s): \_\_\_\_\_

Donor's email address: \_\_\_\_\_

Donor's website: \_\_\_\_\_

Donation type: Cash/check: \_\_\_\_\_ Goods: \_\_\_\_\_ Services: \_\_\_\_\_

Donation value: \$ \_\_\_\_\_ Date of donation: \_\_\_\_\_

Who is in charge of sending a thank you letter?: \_\_\_\_\_

When did the thank you letter get sent?: \_\_\_\_\_